Monday, 27 April 2026



Councillor M George - Chairman to
Brant Broughton & Stragglethorpe Parish Council
C/O Mrs L Frances
18 Chapel Lane
Caythorpe
NG32 3EG

Dear Councillor George,

REF: END OF YEAR INTERNAL AUDIT REPORT 2025/26

Your Clerk provided all requested documentation promptly and responded fully to all queries raised.
Based on the information provided, I carried out audit checks, including paper trail testing and a review of minutes, governance arrangements, and financial controls.

Following this review, I am satisfied that the accounting records are properly kept, and that appropriate supporting documentation has been maintained throughout the financial year.

No issues or concerns have arisen from the audit, and I have completed the Annual Internal Audit Report 2025/26.

I confirm from the bank Statements provided that they are consistent with those reported by the Clerk and stated in Section 2 – Accounting Statements 2025/26 of the AGAR.

Councillors should read, understand, and formally approve Sections 1 and 2 of the AGAR prior to signing. They should also review the Annual Internal Audit Report and the dates for the Exercise of Public Rights.

Page 1 of the AGAR Form sets out the required order for approval of the relevant sections at a full council meeting where publication requirements are also detailed and should be noted.

Please do not hesitate to contact me if you have any questions.

Yours sincerely

V Clark

Mrs Victoria Clark

Internal audits, charity independent examinations, and secretarial services, delivered remotely.