

Brant Broughton and Stragglethorpe Parish Council  
Meeting of the Parish Council

Members of Brant Broughton and Stragglethorpe Parish Council are summoned to attend a Meeting on Thursday 16th May 2024 at 7.10 pm  
The meeting will be held in the Village/Jubilee Hall on West Street, Brant Broughton.

**Public time to include County and District Councillor reports.**

**Agenda**

1. **Apologies for absence.**
2. **Declarations of interest.**
3. Resolution to **approve the Minutes of a meeting** held on 11<sup>th</sup> April 2024.
4. **Information boards** – update by Cllr K Salmon and Cllr S Swain.
5. **D-Day celebrations** – update on silhouettes and resolution to purchase.
6. **Highways** – no update on overgrown/dead hawthorn trees on verge near 114 High Street, BB – awaiting arborologist report. 12 x 30 mph signs now delivered. Update on A17 crossroads.
7. **Emergency Plan** – any update on joint plan with other villages.
8. **Planning** –
  - 23/0887 – New dwelling at Guildford Yard, West Street – pending consideration.
  - 24/0058 – Brant House 4 bay garage with living space above – approved.
  - 24/0304 – Replacement of roof at 23 High Street, BB – pending consideration.
  - 24/0330 – Tree works at 6 Maltkiln Lane – approved.
  - 24/0338 – Tree works at 1 Church Walk – approved.
  - 24/0433 – Midvil House, Meeting House Lane, extensions and new gate – pending consideration.
  - 24/0457 – Tree works at Broughton House – pending consideration.
  - 24/0498 – Tree works at 2 Swans Lane – pending consideration.

**9. Financial:**

- (a) Resolution to sign bank reconciliation as at 30.4.24. Balance at 30.4.24 is £28,173.27.
- (b) Agree monthly expenditure claim for Clerk – £120 per quarter.
- (c) Information on Internal Auditor report – primarily website issues. Should keep a record of when assets are checked and by whom.
- (d) Resolution to sign Section 1 of AGAR – Annual Governance Statement.
- (e) Resolution to sign Section 2 of AGAR - Accounting Statements.
- (f) Thank you letter from PreSchool for 2023 Grant.

**10. Date of next meeting:** 4<sup>th</sup> July 2024 at 7 pm – Regular meeting.

Signed: Lesley Frances

Clerk to BBS PC

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