

Brant Broughton and Stragglethorpe Parish Council Notes of Parish Council meeting held on Tuesday 16th October 2018

Present: Cllr C Thornton (CT) (in the Chair), Cllr M George (MG), Cllrs J Salmon (JS), P Dunning (PD), D Rowe (DR), K Salmon (KS), Dist Cllr P Woodman and 9 members of the public

18/53 Declaration of interest – Cllr D Rowe declared an interest re - footpath signage from High Street to St Helens Church and requested a dispensation asking that she be present during the discussion, but would not be seeking to vote on the matter. Cllr CT asked for a vote from the Parish Councillors for the requested dispensation – Prop CT Sec MG carried unanimously in favour.

18/54 Public, District and County Councillor Time – The Chairman gave an update on Footpath 13 – the 28 day notice went up the day after the last meeting for objections and that time elapsed on 5th October. About 10 letters went in: this was challenged by a member of the public who said that she herself handed in 120 letters which were signed for at NK's reception. CT had emailed Legal Services for an update last week but to date he has not had a response. The Footpath Officer has said the matter will go to the Secretary of State but the solicitor has said the matter is still up for discussion. Updates could not be found online – it appeared no updates had been put on since June : parishioners felt that NK had handled this matter very badly.

At a recent meeting with the Chairman, Mr Lovett had expressed concern that derogatory comments had been made about his wife, as they were “for” the application.

The parking dotted lines on the High Street have been re-painted in the wrong place causing cars to park on the pavement. This has already been reported. **Clerk to contact Highways.** In the July Minutes it is stated that Nick Feltham will come back with numbers but this hasn't happened yet – question is whether affordable housing is included in the figures – **Cllr Woodman** will follow this up.

The main gate to the playing field car park is locked and this is forcing people to park on the pavement which is dangerous. **JS** will speak to the Playing Field Committee saying there are concerned residents.

Cllr Woodman gave her report: The Deputy Chief Executive and Monitoring Officer has left – the new MO is Kim Richardson who is part of the legal services team. There has been a restructuring at the top level of NK. Mrs Brighton (who had been Leader for 16 years) had died. There are various activities on the website. The Forge at Welbourn is being fired up on 3rd November; the Dambusters film is being shown in the Council Chamber on 6th November - proceeds to Charity; NK had objected to LCC regarding the Skellingthorpe and Norton Disney applications; there is a new crematorium proposed between Thurlby and Haddington and a public meeting is to be held on 29th October at 7 pm at Aubourn. **CT and JS** will attend.

18/55 Co-option of Keith Salmon – KS gave a background to his tie in the village including his working life, he retired at the end of March. Prop PD Sec MG and unanimously resolved to co-opt him and he duly signed his Declaration of Acceptance of Office and presented his completed DPI form.

18/56 Apologies for Absence - Dist Cllr S Howe, Cty Cllr M Overton and Cllr P Orrock.

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18/57 Approve the minutes - of meeting on 4th September. Cllr CT requested accuracy and approval of minutes. Prop MG, Sec JS - unanimously approved.

18/58 Cluster meeting – CT advised that the Bassingham signs were £2500 each. The new crematorium had been mentioned. Next meeting 21.1.19. and **CT will attend with another Councillor.**

18/59 Policy updates – MG had sent an updated Code of Conduct and Complaints Procedure to Councillors. The change to the Code of Conduct was the ability to remove someone with a Pecuniary Interest from a meeting unless a dispensation had been granted – Prop MG Sec CT and resolved unanimously to approve. The Complaints Procedure had a new paragraph added stating that any complaints against a Councillor must be made to the Monitoring Officer at NKDC- Prop MG Sec JS and resolved unanimously to approve. Our Standing Orders need reviewing – **Clerk to do this** and agenda for January meeting. Freedom of Information and Financial Regulations are okay apart from the name change.

18/60 GDPR policy – The generic e-mail addresses have been set up. Level of storage required was discussed and it was resolved unanimously that we should start at the lower level and add to it if required. The new laptop for the Clerk is budgeted for and PO will liaise with the Clerk to purchase one.

18/61 Traffic calming sign – There has been no response from Highways.

18/62 Village entrance gates – MG had made a lot of enquiries and felt that recycled plastic gates were a better option as less maintenance would be required than wood. They are about £300 each + VAT so a totally cost of around £2000 is likely. LCC has to approve the siting of the gates and an approved contractor has to install them. Alternative options are passive signs or use of Community Speed Watch. Information to be circulated for discussion at next meeting.

18/63 Norton Disney animal by-products facility - see Minute 18/54.

18/64 Footpath 13 – see Minute 18/54.

18/65 Assets and liabilities – to get a cost for the signage for St Michaels footpath, a size is required. The footpath sign for St Helens is on the Council footpath but Footpath Officer has said we can put a second sign on the existing post. Cost approximately £40. Clerk handed Asset Register to **JS and PD** to enable them to update it.

18/66 Planning – there have been no recent applications to report on.

18/67 Christmas tree – **JS** to speak with local resident to see if a tree can be donated. Failing that **PD and JS** will research best price (3 quotes) and will ensure it can be delivered. It needs to be delivered on 23rd November for erection on 24th/25th November.

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18/68 APM – it is a condition of giving grants to organisations that they attend this Meeting Proposal to ask organisations who have requested a grant what they think of the current format. Do we want a speaker? Agenda for December meeting.

18/69 Councillors responsibilities – CT needs a Councillor to assist with the Grants and Precept preparation Resolved that DR will take up this role and **DR, CT and Clerk** will meet to discuss these matters, shortly.

18/70 Finance Bank balance at 1st September 2018 £29484.77 Resolved to sign unanimously. Resolved to continue using Enterprise to prepare payroll for the time being – enquiries to be made of Internal Auditor the Clerk uses. Discussion took place as to whether Grant monies could be carried over into a later year and as full grants were allocated, any balance was in reserves and should therefore be able to be used. Prop MG and Sec JS and resolved unanimously. It was further resolved that £50 could be paid to the Pre-School and a cheque was drawn.

The following payments were approved and cheques drawn and signed:

Brant Broughton Playing Field Association grass cutting	£570.00 _(section 137)
Brant Broughton Playing Field Association insurance	£1,151.43 _(section 137)
County Cups (Produce & Craft Show) – engraving	£108.00 _(section 137)
Brant Broughton Baby and toddlers – insurance	£127.10 _(section 137)
Brant Broughton PCC – various	£1,500 _{section 137)}

Date of next meeting : 4th December 2018.

Meeting closed 21.30

Closed session followed.